Unsolicited Grant Application – Stage 1 Concept/Idea Questions

This is provided for your benefit while preparing your proposal. Please note, all grant requests must be submitted through the Foundation for Community Health’s online grantee portal. Paper applications submitted by email or mail will not be accepted.

I. Organization Information

1. Name of Organization
2. Organization Address
3. Telephone Number
4. EIN #
5. Name of Executive Director
6. Executive Director Phone
7. Executive Director Email Address
8. Is the organization a 501(c) 3? Yes or No
9. If ‘No’, Is there another organization acting as a fiscal agent for this project?
   If ‘Yes’:
   Name of Fiscal Agent
   Fiscal Agent Executive Director
   Fiscal Agent Telephone Number
   If ‘No’:
   Is the organization one of the following:
   A state public agency
   A municipal public agency
II. Project Contact Information
1. Name of Project Lead
2. Project Lead Email Address
3. Project Lead Telephone Number

III. Funding Request Information
1. Project Title
2. Project Period
3. Estimated Project Budget (not exclusive to FCH Funding Request)
4. How many years of grant funding from FCH do you seek?

IV. Project Proposal
1. Project Purpose

In 2-3 sentences please succinctly describe the purpose of the project. Please note, this cannot be amended if invited to submit a full proposal for funding consideration.

2. Project Proposal

In a brief statement, no more than 800 words, please describe the project that you are seeking funding for. At minimum, this summary should outline:

- The problem you are seeking to address or solve
- The relevance of the request to FCH’s priorities and service area
- The operations of the project or initiative (e.g. what is involved, who is involved)

Please note, if invited to submit a full proposal you will have the opportunity to provide more details about the proposed project.

3. Target Population

Please select each county and town within FCH’s service area, the proposed project will target.

| northwest Litchfield County, Connecticut | Canaan  
| | Cornwall  
| | Goshen  
| | Kent  
| | Norfolk  
| | North Canaan  
| | Salisbury  
| | Sharon  
| northeast Dutchess County, New York | Amenia  
| | Dover  
| | Northeast  
| | Pine Plains  |
4. Will the project serve additional communities? Yes or No

If ‘Yes’:
Please list the additional communities (town and state) the proposed project will target.

5. Please indicate who the proposed project serves (select all).

[Select All that Apply]
Residents
Students
Professionals
An individual organization
A group of organizations
A network or coalition
Other: ___________________

If ‘Residents’ selected:
Approximately how many residents will the project serve?
If there is a specific subset of residents the proposal will target, please detail this below.

If ‘Students’ selected:
Approximately how many students will the project serve?
If there is a specific subset of students the proposal will target, please detail this below.

If ‘Professionals’ selected:
Approximately how many professionals will the project serve?
If there is a specific subset of professionals the proposal will target, please detail this below.

If ‘A group of organizations’ selected:
Approximately how many organizations will the project serve?
If there are certain types of organizations the proposal will target, please detail this below.
If ‘A network or coalition’ selected:

Is this a new or existing network or coalition? New or Existing

If ‘Existing’ selected:

How many members participate in the network of coalition?

6. Does the implementation of the project rely heavily on a partnership with one or more organizations? Yes or No

V. Project Budget

1. Projected Budget

Please describe in general terms what the grant request will be used towards. (e.g. personnel costs, consultant fees, materials).

Please note, if invited you will be asked to submit a detailed budget for the proposed project, detailing all relevant line items.

[Short Answer]